

Agenda for a meeting of the Executive to be held on Tuesday, 4 February 2020 at 10.30 am in Committee Room 1 - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Farley

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

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To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. **MEETINGS OF COUNCIL AND THE EXECUTIVE 2020/21**

1 - 6

The City Solicitor will submit a report (**Document “AP”**) which recommends a schedule of ordinary meetings for Council and the Executive for the municipal year 2020-21.

Recommended -

- (1) **That the schedule of meetings of the Executive for 2020/21 as set out in appendix 1 to Document “AP” be approved.**
- (2) **That it be a recommendation to the annual meeting of Council that the ordinary meetings of Council for 2020/21 as set out in appendix 1 to Document “AP” be approved.**

(Jill Bell/Yusuf Patel – 01274 434580/4279)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. **2020-21 BUDGET UPDATE**

7 - 14

On 2 January 2020 the Executive approved budget proposals for consultation as required with the public, interested parties, staff and the Trade Unions.

The report of the Director of Finance (**Document “AQ”**) provides the Executive with an update on national announcements and local decisions. It also identifies issues and uncertainties which could still have a bearing on the final size of the funding gap for future financial years.

Executive will need to have regard to this report when considering the recommendations to make to Council at their meeting on 18 February 2020

Recommended -

Executive is asked to note the contents of Document “AQ” and to have regard to the information contained within this report when considering the recommendations to make to Council on a budget for 2020/21 at their meeting on 18 February 2020.

(James Hopwood – 01274 432882)

6. CONSULTATION FEEDBACK AND EQUALITY ASSESSMENT ON NEW PROPOSALS IN THE 2020-21 COUNCIL BUDGET 15 - 28

On 2 January 2020, the Executive approved new budget proposals for consultation with the public, interested parties, staff and the Trade Unions. These were included in Appendix E of the financial plan, for ease these have also been included in Appendix B of the report of the Assistant Director, Office of the Chief Executive.

The report of the Assistant Director, Office of the Chief Executive (**Document “AR”**) and appendices provides feedback from the public engagement and consultation programme and the consultation with Trade Unions and sets out a summary of the equality assessments carried as outlined in the Proposed Financial Plan Updated (2020-21).

Recommended -

That in accordance with Section 149 of the Equality Act 2010, the Executive has regard to the information contained in Document “AR”, appendices and equality assessments when considering the recommendations to make to the Council on budget proposals for 2020-21 on 20 February 2020.

(Phil Witcherley – 01274 431241)

7. QTR. 3 FINANCE POSITION STATEMENT FOR 2019-20 29 - 94

The report of the Director of Finance (**Document “AT”**) provides Members with an overview of the forecast financial position of the Council for 2019-20.

It examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council's current reserves and forecasts school balances for the year.

Recommended -

That the Executive

- (1) **Note the contents of Document “AT” and the actions taken to manage the issues highlighted in the report.**
- (2) **Approve the following capital expenditure schemes.**
 - **£0.25m to purchase a Trommel for the sorting of recycling at the Bowling Back Lane site. This will be funded by the savings generated through a reduction in fines received by the Council.**

(Andrew Cross – 01274 436823)

C. PORTFOLIO ITEMS

**EDUCATION, EMPLOYMENT AND SKILLS
PORTFOLIO & DEPUTY LEADER**

(Councillor I Khan)

NOTE

The following item is included on this agenda as an exceptions to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution.

8. DETERMINATION OF PRIMARY AND SECONDARY ADMISSION ARRANGEMENTS

95 - 132

The report of the Strategic Director of Children’s Services (**Document “AU”**) asks the Executive to determine the admission arrangements for September 2021 including:

- Approving the Admission Arrangements for Community and Voluntary Controlled Schools.
- Approving the Co-ordinated Admission Schemes for Annual and In-Year Admissions.
- Noting the ‘own admission authority schools’ proposing changes to their admission policies.
- Noting Published Admission Numbers.

Recommended -

- (1) That the Executive approve the Primary and Secondary Admission Arrangements.**
- (2) That the Executive approve the Primary and Secondary Co-ordinated Admissions Scheme.**
- (3) That the Executive approve the In-Year Co-ordinated Admissions Scheme.**
- (4) That the Executive note the proposed changes to the admission arrangements for own admission schools listed in 3.1 of Document “AU”.**
- (5) That the Executive note the Published Admission Numbers contained in Appendix F of Document “AU”.**

(Mariam Haque – 01274 431078)

9. ENSURING THE SUFFICIENCY OF SPECIALIST PLACES FOR CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) ACROSS THE DISTRICT 133 -
174

The report of the Strategic Director of Children’s Service (**Document “AV”**) asks the Council Executive to:

Approve the proposals outlined in this report to deliver:

- 80 additional maintained special school places at Beechcliffe School, delivered on a split site (Ellar Carr site)
- 12 new Resourced Provision places at Fagley Primary School
- The re-distribution of 10 Early Years Enhanced Specialist Provision places from Abbey Green Nursery School to Midland Road Nursery School

Recommended -

That the Executive:

- (1) Approve the proposal to increase the number of places for pupils at Beechcliffe Special School to be delivered on a split site, by increasing the pupil numbers from 144 to 224.**
- (2) Approve the proposal to develop a new 12 place Resourced Provision (RP-LA) for primary aged children with Communication and Interaction needs including Autistic Spectrum Disorders (ASD) at Fagley Primary School.**

- (3) **Approve the proposal to reduce the current number of EYESP places at Abbey Green Nursery School from 20 Part time places to 10 part time places.**
- (4) **Approve the proposal to develop a new 10 part time place EYESP at Midland Road Nursery School.**

(Mariam Haque – 01273 431078)

10. PROPOSED REDUCTION OF PUBLISHED ADMISSION NUMBER AT CARRWOOD AND LOW ASH PRIMARY SCHOOLS 175 -
196

The report of the Strategic Director of Children’s Services (**Document “AW”**) asks the Executive to:

Approve the reduction of the published admission number at:

- Carrwood Primary School from 60 to 30 from 1 September 2021
- Low Ash Primary School from 90 to 60 from 1 September 2021

Recommended -

- (1) **That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Carrwood Primary School from 60 to 30 from 1 September 2021.**
- (2) **That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Low Ash Primary School from 90 to 60 from 1 September 2021.**

(Mariam Haque – 01274 431078)

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

11. HOMES AND NEIGHBOURHOODS DESIGN GUIDE 197 -
380

The report of the Strategic Director of Place (**Document “AX”**) seeks Executive approval to formally adopt the Homes and Neighbourhoods Design Guide as a Supplementary Planning Document (SPD) for use in the determination of planning applications.

The purpose of the Guide will be to achieve a step change in the quality of new housing development in the District in support of policies in the current adopted Local Plan Core Strategy. It sets a vision for *“green, safe, inclusive and distinctive neighbourhoods that create healthy communities for all.”*

At the 11th June 2019 Meeting of the Executive it was resolved that the Draft version of the Homes and Neighbourhoods Design Guide be approved for public consultation for a period of 8 weeks. It was also resolved that the outcome of the consultation, including any suggested amendments, be reported back to the Executive as soon as possible with a view to seeking approval to adopt the Guide as a Supplementary Planning Document (SPD).

The public consultation period ran from 30th July to 24th September 2019. This report details the key issues which have arisen from the consultation and the subsequent changes which are proposed to the Guide as a result.

Recommended -

- (1) That the Homes and Neighbourhoods Design Guide with the changes as recommended, in Appendix 1 to Document “AX”, be adopted as a Supplementary Planning Document.**
- (2) That authority be delegated to the Strategic Director Place in consultation with the Portfolio Holder to carry out any minor amendments of a drafting or similar nature necessary, prior to the formal publication of the adopted Homes and Neighbourhoods Design Guide SPD.**

(Andrew Marshall - 01274 434050)

12. EXCLUSION OF THE PUBLIC

Recommended –

That the public be excluded from the meeting during the discussion of Not for Publication Appendices 2 and 3 to Document “AY” on the grounds that it is likely, in view of the nature of the proceedings, that if they were present, exempt information within paragraph 3 (financial or business affairs) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the relevant part of the proceedings for the following reasons:

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial and legal implications of any decision.

13. CIVIC QUARTER DISTRICT HEAT - OUTLINE BUSINESS CASE

381 -
392

The report of the Director of Corporate Resources (**Document “AY” that contains Not for Publication appendices 2 and 3**) presents a summary of the outline business case to support the Council’s ambition to develop a City Centre based District Energy Network, supplying low carbon heat and electricity on commercial terms, to city centre civic

buildings, other public sector buildings and commercial properties.

Recommended –

- (1) That the Outline Business Case is accepted and that Executive request officers continue to develop the project to commercialisation on the basis of the recommendations made to deliver the preferred outputs and business structure as described throughout the OBC and subject to finance approval of the financial and economic business cases by Strategic Director Corporate Resources in consultation with the leader of the council.**
- (2) That appropriate decision making authority is delegated to the Strategic Director Corporate Resources in consultation with the Healthy People and Places, and Regeneration Portfolio Holders to allow necessary milestones be hit to achieve the project. This delegated authority will allow funding applications to be submitted and project decisions on the structure and development of the project elements, such as agreeing heads of terms with customers, continue without delays.**

(Neill Morrison - 01274 434003)

14. EXCLUSION OF THE PUBLIC

Recommended –

That the public be excluded from the meeting during the discussion of Not for Publication Document “AZ” on the grounds that it is likely, in view of the nature of the proceedings, that if they were present, exempt information within paragraph 3 (financial or business affairs) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the relevant part of the proceedings for the following reasons:

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial and legal implications of any decision.

15. REGENERATION UPDATE

The Director of Finance will present **Not for Publication Document “AZ”** which provides an update on the Council’s regeneration projects.

Recommended that the recommendations contained in Not for Publication Document “AZ” be approved.

(Chris Chapman – 01274 433656)

16. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

393 -
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To receive the minutes of the meeting of the West Yorkshire Combined Authority held on 10 October 2019 attached.

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER